

## **EVENT: COCOA & PRODUCE FAIR**

DATE: SET UP ON 6<sup>TH</sup>, FAIR ON 7<sup>TH</sup> DECEMBER 2018 TIME: 10am – 5pm VENUE: 1 GUREJE SQUARE, ETI-ONI, OSUN STATE, NIGERIA

Please Complete the registration form and send By Email: cocoafestival1896@gmail.com

For: Attention of (Miss Chizobam Etobe)

For any queries please call +2348037159110

# **BOOK A STAND**

Rates by 27 Nov, 2018

A - 3m x 3m Stand: N5,000.00

B - 5m x 5m Stand: N10,000.00 Late Booking after 27 Nov, 2018

A - N10,000.00, B - N20,000.00

## PLEASE COMPLETE THE BELOW BOOKING FORM TO ENQUIRE ABOUT EXHIBITING

TITLE	LAST NAME			
FIRST NAMES	·			
JOB TITLE		NO OF YEARS OF TRADING		
COMPANY NAME				
COMPANY DESCRIPTION		PROD	PRODUCTS	
ADDRESS				
TOWN/CITY		COU	NTRY	
TELEPHONE		MOBILE		
EMAIL				
WEBSITE				
TWITTER HANDLE @				
SIZE/NO OF STANDS	5m x 5m - Stand		3m x 3m – Stand	
HOW DID YOU HEAR ABOUT THE FESTIVAL				•

Every Exhibitor gets Company Name listed on the Festival Brochure but for additional full colour adverts, please see below for rates:

Half Page: N30,000.00, Full Page: N50,000.00

## PAYMENT DETAILS

A confirmation letter and invoice will be sent to you on receipt of your registration form and payment by Cheque or Bank Transfer.

Please note that payment must be received before the event date to avoid any surcharge

#### **ACCOUNT DETAILS**

BANK: **FIRST CITY MONUMENT BANK (FCMB)**ADDRESS: F16 EREGURU STREET, ILESA OSUN STATE

ACCOUNT NAME: ETI-ONI DEVELOPMENT GROUP, ACCOUNT NO: 4470445016

I agree to the Terms and Conditions below and confirm this registration | SIGNATURE

THANK YOU FOR YOUR INTEREST IN THE COCOA FESTIVAL FAIR

## **Admissions Terms and Conditions**

- 1. Cocoa Festival is an Eti-Oni Development Group (EDG) Initiative and partly a trade event. You may be required to show proof of your trade activities (e.g. a business card, invoices) at the entrance.
- 2. All attendees, be they visitors, exhibitors, press, competitors or speakers, to the EDG events must hold a valid badge and be registered for the current show either at the event or pre-show.
- 3. Visitors are not restricted to only those with business interests related to hospitality, tourism, agro-allied, retail or food service and associated industries.
- 4. Badge holders must not allow their badges to be worn by anyone else. Any failure is likely to lead to the badge holder and the person wearing the badge being removed from the event and possibly being barred from attending future EDG Events.
- 5. Anyone obtaining a show attendee badge by theft, deception or other illegal means may be asked to leave the event and may be barred from attending future EDG events.
- 6. Anyone attending EDG events should carry some form of photo-ID (passport, photo-ID driving licence, national identity card) or other identification acceptable to the Organisers which the Organisers may ask to see.
- 7. Visitors under the age of 16 must be under supervision of a registered attendee to be able to attend any EDG events except for those that are designated strictly as places of business and the presence of children is not encouraged.
- 8. Anyone attending EDG events must not take part in any canvassing, leafleting, demonstrations, objectionable behaviour or any activity which may disrupt the business activities at the Festival or Fairs.
- 9. Many exhibitors give out samples of products for potential buyers to try. These are intended for genuine retail or hospitality buyers or users. Anyone found to be taking excessive samples from stands without engaging with the exhibitor or without the exhibitors express permission, may be asked to leave the event.
- 10. No-one may exit a EDG event with more than 1 bag of product samples.
- 11. Samples may only be taken with the express permission of the stand holder or supplier concerned and are for the use of professional buyers when making professional buying decisions.
- 12. The organisers reserve the right to confiscate any sample they deem to have been acquired inappropriately or not for professional buying or hospitality purposes.
- 13. The Organisers reserve the right to exclude or remove anyone from the event and venue who does not comply with this policy or who they reasonably consider are likely to break these rules or who are prohibited from attending under any applicable laws or regulations.
- 14. Press badges at the events are restricted to publishers, editors, journalists, photographers, broadcasters and bloggers associated with the relevant industries. Members of the press may be required to complete an application form and produce accreditation in the form of a photocopy of a recognised press or media card, business card, NUJ card, a letter from the editor or an official web address linking to a press release or article in order to verify their position. Press applications from advertising personnel and media sales representatives will not be accepted.
- 15. Official photographers & videographers will be taking photographs and other images at the event. The Organisers shall be entitled to use such photographs, which may include photographs or video footage of visitors, for the purpose of marketing the event attended and other EDG events in the future. If you would prefer this not to be the case please email a photograph of yourself to cocoafestival1896@gmail.com. The subject of the email should include the show name and DO NOT USE MY PHOTO
- 16. Due to the health and safety restrictions of the venue, pushchairs or buggies will not be allowed to enter the halls. The aisles are very busy and in the event of a fire pushchairs or other buggies may impede the swift exit of the premises.
- 17. EDG has no control over the food products distributed at our shows and cannot be held responsible for any allergic reactions to food sampled or purchased whilst at one of our events.
- 18. EDG shows take place in outdoor or multi-purpose public venues, which host a variety of events during every week of every year. Therefore, the venue is as susceptible to any allergen as any other public place, and should be treated with precisely the same degree of caution.
- 19. Non-exhibiting companies attending EDG Events are requested not to solicit for business on the show floor or from exhibitors within the show environs.
- 20. The venue reserve the right to refuse anyone entry to the venue at their discretion and any person who fails to comply with instructions from a steward or other person acting on behalf of the venue may be asked to leave.
- 21. Some of the events during the Cocoa Festival are free to attend, however for those that require a participation fee there will be an additional on-the-door fee surcharge for trade visitors who have not pre-registered online.